



Vivid Pualani Class Application

Office & School: (Century Square) 1188 Bishop St. Suite 3106, Honolulu, HI. 96813

Mailing address: P.O. Box 23355, Honolulu, HI. 96823-3355

Telephone: (808) 600-7466/952-0712

Today's Date: _____

Type of Class	Private Computer	Semi-Private Art/Craft	Group Music	Other: _____	Class Name	
Name:					Occupation Company:	
Address:					Adults (Under 60 years old) <input type="checkbox"/>	Senior (60 years and older) <input type="checkbox"/>
					Date of Birth: _____ (ID required on the first day.)	
Telephone	Home:	Emergency Contacts:				
	Cellular:	Relation: _____	Name: _____	TEL: _____		
	Work:	Relation: _____	Name: _____	TEL: _____		
		Relation: _____	Name: _____	TEL: _____		
Email:						
What do you want to learn?						
Computer Experience:	Experience for the subject you will study: _____ years					
	Have you ever studied at other schools? _____					
	Internet Email Word Excel PowerPoint Digital Camera Photo Editing					
	iPad Facebook Twitter iPhone Others: _____					
	PC (Windows)		Macintosh (Mac)		Desktop Laptop	
	Operating System:					
	Internet Provider: Spectrum HI Telcom WiFi Others:					
	Can you bring a laptop to the class? Yes No Virus software:					
Art Experience:	What type of paintings or other art experience?					
	Where:					
Music Experience:	What type of music experience?					
	Where:					
How did you know about this school?	On-line search: Google, Yahoo, others: _____				Ad: _____	
	Direct Mail: When		Referral by: _____		Others: _____	

I have read and acknowledged/accept the terms and conditions stated on page 2 of this application form. Terms and conditions are subject to change:

Print

Signature

Date



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Terms and Conditions

Please read the following rules & regulations carefully. Students violating any rules or regulations will be asked to withdraw from class. No refund will be provided. We reserve the right to refuse services to anyone.

- 1. Fees:** Fees vary depending on the level and the experience of a student. An instructor will determine the student's level and a student is asked to pay accordingly.
- 2. Payment Policy:** Full prepayment is due minimum **one week** prior to your first session. Please make a check payable to: **Vivid Pualani LLC** or visit our office and make a cash payment. Please submit this application together with your payment. If you plan to make payments at our office, please call ahead to schedule a time. Our office may not be open if you walk in. A \$30.00 service fee will be assessed for returned checks.
- 3. Cancellation/Refund Policy: One week prior to the 1st session.** Medical & accidental emergencies will be approved only if either a Doctor's note or a Police report is provided. Classes will be closed on major holidays announced by the instructor. Classes are subject to be rescheduled due to unforeseen circumstances beyond our control. Students will be advised promptly. **Re-scheduling Policy: four days prior** to the session after making a reservation. Please refer to the re-scheduling due dates specified on your receipt. Re-scheduling for emergencies requires a doctor's note or a police report.
- 4. Class Schedule:** Your class schedule will be discussed with an instructor and decided upon the completion of your payment.
- 5.** If you have to bring your computer to the class, make sure you have a paid updated virus-software installed. We will not connect your computer to our Internet network without a virus-software. We will not be able install software, configure settings or repair your computer during sessions. If you require repairs for your computer, please use our computer services. Additional fees will apply.
- 6.** Any copying of files, class materials, or textbooks, forwarding, scanning/photographing or printing of materials & art work created & provided by Vivid Pualani LLC and Bilingual System Links LLC are strictly prohibited. Voice recorders or camcorders will NOT be allowed. In case of any damages, loss of items or misuse of equipment belonging to Vivid Pualani LLC/Bilingual System Links LLC, the individual responsible will compensate for any loss or damage.
- 7.** No personal business transactions involving products or services will be conducted on our premises. Solicitations to other students or instructors are strictly prohibited.
- 8.** Vivid Pualani LLC/Bilingual System Links LLC reserves the right to refuse or ask a student to terminate attending a class if Vivid Pualani LLC feels that the student is responsible for any disorderly conduct, or disrespectful misconducts towards other students & instructors. No refund will be provided.
- 9.** Vivid Pualani LLC/Bilingual System Links LLC will not be responsible for any personal lost/stolen items, any injuries, accidents, and illness or death in or outside the premises of Vivid Pualani LLC/Bilingual System Links LLC.
- 10.** If in case of a medical emergency during any session, you will authorize Bilingual System Links LLC/Vivid Pualani LLC to call the medical emergency service (911) and to notify your emergency contact(s) provided on your application form.
- 11.** Individual agrees to defend, indemnify and hold Vivid Pualani LLC/Bilingual System Links LLC harmless from all claims demands and causes of action, caused directly or indirectly by the services and events performed or rendered by Vivid Pualani LLC/Bilingual System Links LLC.